



STEP- UP Class Information (Page 1 of 1)

The Minneapolis Park and Recreation Board (MPRB) will provide classroom training for STEP-UP interns in 2015. This is an important element of the intern's training experience.

STEP-UP interns are required to attend class one day per week for 3 hours. Class is held on Mondays and Wednesdays at South High School and Tuesdays and Thursdays at a north side class location not yet determined. Each youth is assigned the same day and time each week (youth are assigned to a morning *OR* afternoon session). The intern and your agency will be notified of your youth worker's specific class assignment by letter before the class sessions begin on June 22, 2015. **Note that classes do not start until the second (official) week of the STEP-UP program.**

All work sites are required to fully cooperate with the class component and encourage youth workers to attend their assigned class session. An intern is NOT permitted to work at your agency during the time he or she is assigned to attend class. Class instructors follow the same discipline procedures expected as the worksite supervisors. If a youth fails to cooperate during class, he or she will be subject to disciplinary action which could lead to termination from their STEP-UP internship.

Please complete and return the attached Class Preference form by April 10, 2015, so we can keep your agency's preference in mind as we schedule your intern(s) for class. If there are one or more days, Monday through Thursday, that youth workers will not be at your worksite, request those days for class.

Class Goals

- ◆ Increase STEP-UP interns' communication, decision-making, and problem-solving skills to encourage positive choices about work, finances, academics, health and relationships.
- ◆ Provide classroom based learning that supports the experiential learning youth are gaining at their various work sites.
- ◆ Provide a curriculum that integrates personal and professional development concepts in order to prepare youth for future educational and career opportunities.

Class Curriculum

Participants will attend Personal Development and Professional Development classes each week; each 90 minute class session is designed to reinforce the connection between work and education. Personal Development classes focus on making positive choices in their lives. Curriculum includes topics such as: financial literacy, physical and mental health, social media and cultural diversity. Professional Development classes explore the world of work through career pathways, continuing education goals, workplace values and workplace culture.

Youth are encouraged to attend all class sessions in order to earn academic credit. If a youth misses three classes for any reason*, they will be terminated from their STEP-UP job.

**Attendance at Camp Sunrise is an approved substitute for a class session and will not be counted as an absence.*